

Scouting Ireland
National Office
Larch Hill
Dublin 16

T +353 (0)1 495 6300
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questions@scouts.ie



5th August 2021

Re: Open Call for Programme Services Sustainable Scouting Team

Dear Scouter, Venture and Rover Youth Member,

We are delighted to announce the Sustainable Scouting Team are expanding their members and we want you to apply. Youth Members from Ventures and Rovers and Scouters are asked to apply at this time. Joining a project team will give you the opportunity to develop and grow your skills while making friends along the way. Youth members will bring valuable insight into solutions needed for our communities today and must be encouraged in the application process for the sustainable team to shape the future of the scouting movement in Ireland.

The Sustainable Team was formed in 2020 to work towards the alignment our youth programme to the objectives of the 2030 Agenda, better known as The United Nations Sustainable Development Goals. If you would like to support the delivery of a positive scouting experience in line with our mission, aim and values to ensure the empowerment of youth then we would love to hear from you.

Role of Sustainable Team

The role of the Sustainable Scouting Team will be to provide advice and support to the department to:

- Policy development for sustainable development principles
- Assessment of SDGs alignment across all youth programme
- Delivery of sustainable initiatives through programme
- Supporting scouters in the delivery of youth programme

Required skills & Experience

The membership of the team needs to consist of people with:

- Strong interest in understanding sustainable development challenges facing the world around us.
- Ideas for solutions to community challenges we can start implementing in our communities across Ireland
- Passion to act for a better world through scouting to support communities on the ground

Accountabilities

- All persons on the Sustainable Scouting Team will be accountable to the Core Team and department manager or their delegate, through the Project Team Lead.
- All members of the team must adhere to the Project Team Code of Conduct and will receive a Letter of Appointment.
- The project team budget will be approved by the Core Team. The programme services manager will administer the budget and monitor spending associated with this team.

Reviews

Reviews will be conducted every six months of the project-by-Project Team Lead in conjunction with the Programme Services Manager and submitted to the Core Team for consideration. An annual report and review should be submitted to the Core Team within 6 weeks of the completion of the 12-month project.

Reg. No. 397094
Charity No. CHY3507

PATRON Michael D. Higgins PRESIDENT OF IRELAND



Member of World Organisation of the Scout Movement

Directors: A list of names and personal details of every director of the company is available for inspection to the public at the company's registered office for a nominal fee. Scouting Ireland is a company limited by guarantee exempt from using the word "limited". Registered Office: Scouting Ireland National Office, Larch Hill, Dublin 16

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Assigned Duties

An example of tasks to get involved in but not limited to:

1. Design a review process of our current alignment of our youth programme with the objectives of the 2030 Agenda and the Sustainable Development Goals.
2. Review the objectives of our current youth programme regarding the objectives of the 2030 Agenda, the Sustainable Development Goals and overall sustainability.
3. Survey members of all ages and sections to identify the priorities regarding the objectives of the 2030 Agenda and the Sustainable Development Goals that they best feel they can work on.
4. Design a systematic approach to aligning our current youth programme to the objectives of the 2030 Agenda based on the feedback from our members that completed such survey.
5. Pilot the systematic approach to aligning our current youth programme to the objectives of the 2030 Agenda through a pilot programme system.
6. Review, both internally and externally, if the systematic approach to aligning our current youth programme to the objectives of the 2030 Agenda through a pilot programme system was effective or not, then act accordingly in conjunction with the core team and Programme Services Manager.
7. Implement the systematic approach which aligns our current youth programme with the objectives of the 2030 Agenda and Sustainable Development Goals.
8. Other duties that may arise relevant to this project team

Meetings

Project Teams will meet a minimum six times a year. Members of the department support team and the Core Team may attend.

Support

The Project Team will be given specific training before starting their role on aspects of the function of the team should they require assistance in any of the following but not limited to project management, communications, goal-setting, team-building etc. In addition, they will get regular support from the Programme Services manager and/or from a designated member of the department core team. At the completion of the project team, the members will be debriefed on their experiences so that they will shape future project teams.

Additional Information

- Meetings will be conducted via teleconferencing platform and in person in due course
- Project roles and team structure will be defined by the Core Team
- The Core Team may request additional duties to be assigned to the Project Team
- The terms of reference can be subject to change by the Core Team

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- Reasonable expenses will be reimbursed for expenditure incurred in carrying out these roles
- The Scouting Ireland Financial Handbook must be adhered to
- All individuals appointed will be required to complete and agree to a verification process
- The work of the project team must support Scouting Ireland's Strategy
- The work of the project team must not compromise the companies risk register
- The work of the project team must be in line with good governance

Measurables

- A review of our existing programme based on the SDGs
- A report on aligning our current youth programme to the objectives of the 2030 Agenda including analysis of current alignment of the youth programme with SDGs, analysis of membership survey and recommended adjustments to the current youth programme
- A systematic approach which aligns our current youth programme with the objectives of the 2030 Agenda and Sustainable Development Goals
- Adhere to the budget approved by the Core Team

Applications

Youth members and scouters are invited to apply for membership of this team. Please submit a CV and cover letter to programmeservices@scouts.ie indicating Sustainable Team in the subject field. Applications need to be in no later than 17.00 hours on Monday 16th August 2021.

Interviews for the Sustainable Team will be held from the following week.

Yours in Scouting,

**Mícheál O Cadhla
Sustainable Team (Team Lead)**

**Colm Kavanagh
Programme Services (Manager)**

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